

Join the Job Club!



- ♦ Build your Professional Network!
- ♦ Get job leads!
- ♦ Learn the best resume & interviewing techniques
- * Work with Business Service Representative
- * Attend mini- job search technique workshops
- * Hear about the latest hiring & job search trends
- * Find out how to get connected & master the online job search

You must be enrolled in the WIA Program to participate.

Must be:

Laid off, displaced or meet low income guidelines.

Ask any staff member for more information and how to get signed up for an Orientation.

Must meet federal eligibility guidelines

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www.semca.org



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PURE MICHIGAN
Workforce Development Agency, State of Michigan

Equal Opportunity Employer/Programs • Auxiliary Aids and Services are available upon request to Individuals with Disabilities.



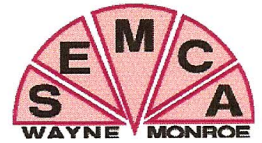
1-800-285-WORKS

Southgate Service Center

15100 Northline Road
Southgate, MI 48195

Phone: (734) 362-7070 • TTY: (800) 649-3777

Fax: (734) 281-3418



Interested in Training Need a Career? Are you 18 to 21 years old?

Individuals who meet certain guidelines may be eligible for the WIA Youth Program and receive the following assistance:

- ✓ **Free Career Assessments**
- ✓ **Tuition Assistance**
- ✓ **Free Resume Preparation**
- ✓ **Free Interviewing Techniques**
- ✓ **Free Job Search Assistance**
- ✓ **Free Life Skills Guidance**
- ✓ **Paid Work Experience**
- ✓ **Community Service Projects**

Participants must meet the W.I.A. Federal Guidelines.

Eligibility in the program is based on a number of factors, including family income.

To learn more about this opportunity please call:

734-362-7031 or
734-362-7032

You can like us on
Facebook @
Lynette Lisa yp



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Employment Services



Veterans Employment Representatives are Veterans helping fellow Veterans to find work, build career skills, and access state & federal services. For more information on Veterans Services and Assistance, Contact your Veterans Representative at your local Michigan Works! Service Center.



Our Resource Center is designed to provide all the tools our customers will need to conduct an effective job search. All resources are free to use and are available to all those interested in pursuing employment opportunities.

- Fax/Copy for Job Search Use
- Referrals to Community Services
- State of MI Career Portal
- Business Start Up Resources
- Interest Surveys
- Computers/Printers
- Web Based Tutorials
- Career Research Tools



Our Career Service Center Resource Library can provide you with the reference and research tools that can help you in your job search.

- Resume and Cover Letter Books
- Occupational and Educational Guides
- Labor Market Information
- Vocational Guides



Use this award winning electronic labor exchange system to post your resume and search for jobs on the Internet. This program allows you to reach hundreds of employers quickly and automatically matches jobs to your unique qualifications.



Available to persons with disabilities and/or learning disorders, customers may be eligible for additional services to assist them in preparing for, finding and keeping a job.



Learn how to locate thousands of job openings, labor market information, state and federal job listings, apprenticeship application notices, job fairs, and on-site interviews.

- Internet access to thousands of job openings
- Immediate e-mail resume referral
- Civil Service and Apprenticeship Information
- Electronic Job Matching System

Employment Programs

Michigan Works! offer several employment and training programs that improve employability and offer resources to those seeking job opportunities. Please note that each program has certain eligibility requirements that customers must meet in order to participate.

Professional Placement Network

Get the competitive edge on the job market!

Learn the latest self marketing career transition skills including branding, power networking, value-based resume and targeted cover letter writing. Gain an edge over the competition in today's labor market by completing this revolutionary three day seminar series and gain these membership benefits:

- Hot Job Alerts
- Employer and guest lecture events
- Networking Opportunities
- Expert Resume Review
- Career Coaching
- Electronic Newsletters

Please visit our Michigan Works Service Center Staff to sign up today!!

W.I.A Program

Let us help you return to work at no cost...

Are you unemployed or underemployed?

*Are you laid off **and** receiving Unemployment?*

Once you register on the Michigan Talent Bank, you are invited to schedule and attend orientation

- One-on-One assistance from a Career Development Facilitator
- Job leads and referrals, employer applications and Job Club
- Email Blasts on jobs, resources and employer hiring events
- Financial Aid and Workshop Information
- Basic Skills/Career Assessment, GED Preparation
- On The Job Training opportunities and more!

Ask any Michigan Works Staff to Schedule your orientation today!!

Youth Program

**For in & out of school youth 14 to 21 years old
(Eligibility Requirements Apply)**

- Free GED tutorials/GED Classes
- Free Career Assessments
- Training Opportunities
- Free Job Search Assistance
- Free Life Skills Guidance
- Paid Work Experience

For more information, please call Lisa (734) 362-7032 or Lynette (734) 362-7031



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